



National Cocker Spaniel Council (Australia)

MINUTES

Meeting Date: 31 March 2025

Venue: online Zoom

Meeting opened at: 6.31pm (Qld time)

Meeting closed at: 7.26 pm (Qld Time)

Chair: Ray Dennis (President)

Minutes: Jenny Hughes (Secretary)

Delegates Attending from: Qld – Toni Dennis, NSW – Linda Kantek, ACT – Debbie Smith, Vic – Gillian Robinson and SA – Judith Balfour

Also in attendance: Marcia Kingston (ACT), Meg Hardy (Vic)

Apologies: nil

ITEM	ACTIONS
Item 1: Welcome / Attendance/ Apologies All online were welcomed. Attendance and Apologies noted	nil
Item 2: Confirmation Minutes of Previous Meeting Minutes from the previous meeting held 24 May 2024 were confirmed Moved: Judith Balfour (SA) Seconded: Linda Kantek (NSW)	nil
Item 3: Business arising from Minutes Secretary advised that following the May 2024 meeting, clubs were contacted regarding their feedback on the Hall of Fame item. This collated information was passed onto NSW for them to consider if the motion is to be resubmitted.	nil
Item 4: Correspondence (in and out) Correspondence for the 4 June 2024 to 17 March 2025 was noted and accepted. Moved: Jenny Hughes (Secretary) Seconded: Debbie Smith (ACT)	nil
Item 5: Reports 5.1: President and Secretary Report The combined President and Secretary report was presented and accepted. Moved: Jenny Hughes (Secretary) Seconded: Toni Dennis (Qld) 5.2 Financial Report Financial Report for the period 31 May 2024 to 28 February 2025 was presented and accepted. Moved: Gillian Robinson (Vic) Seconded: Debbie Smith (ACT) The membership approved Dogs Australia affiliate payment of \$289.10 5.3 Website Report The report updated the membership on new content added to the website during 2024-2025, membership of the Website Reference Group and ongoing actions. The Website Report was accepted. Moved: Meg Hardy (Vic) Seconded: Linda Kantek (NSW)	<p>Secretary to make the payment of \$289.10 to Dogs Australia by due date and complete update details of President and Secretary.</p> <p>Clubs to note ongoing actions regarding details on the Worldwide Cocker Spaniel database and distribution of information.</p>

<p>5.4 Constitution Working Group Report</p> <p>The President presented the Project Plan that outlined to steps taken by the Working Group to complete the Constitution Review.</p> <p>Members of the group (Toni Dennis, Judith Balfour, Linda Kantek, Gillian Robinson, Marcia Kingston and Meg Hardy. Secretariat: Jenny Hughes) were thanked for their contribution.</p> <p>Process followed was clear and well managed.</p> <p>The Project plan was accepted noting that Phase 4 – Approval and Adoption is yet to be completed.</p> <p>Moved: Ray Dennis (President)</p> <p>Seconded: Marcia Kingston (ACT)</p>	<p>Website Administrator to add new information as it becomes available.</p> <p>The Working Group to remain active and manage feedback from Dogs Australia.</p>
<p>Item 6: Decision Making</p> <p>6.1: Motion to approve DRAFT Constitution</p> <p>Motion presented: <i>That the National Cocker Spaniel Council (Australia) members approve DRAFT Constitution 2025 prepared by the NCSC (Aust) Constitution Working Group.</i></p> <p>Voting results were:</p> <p>Qld - yes</p> <p>NSW – yes</p> <p>Vic – yes</p> <p>ACT – yes</p> <p>SA – yes</p> <p>Motion CARRIED</p>	<p>Secretary to check ‘incorporation’ status of WA club.</p> <p>Secretary to submit DRAFT Constitution 2025 to Dogs Australia for approval.</p>
<p>6.2: Special Resolution</p> <p>Special Resolution presented: <i>Rescind and Replace agreed procedures: Constitution and Working Groups</i></p> <p>Voting results were:</p> <p>Qld - yes</p> <p>NSW – yes</p> <p>Vic – yes</p> <p>ACT – yes</p> <p>SA – yes</p> <p>Motion CARRIED</p>	<p>All NCSC (Aust) member clubs to adopt and abide by agreed Procedure A.</p> <p>Secretary to update website with new Procedures Format, noting comma adjustment in PA2.</p>
<p>6.3: Special Resolution</p> <p>Special Resolution presented: <i>Rescind and Replace agreed procedures: Judges</i></p> <p>Voting results were:</p> <p>Qld - yes</p> <p>NSW – yes</p> <p>Vic – no</p> <p>ACT – yes</p> <p>SA – yes</p> <p>Motion CARRIED</p> <p>Victoria raised some concerns about the wording of PB3.</p>	<p>All NCSC (Aust) member clubs to adopt and abide by agreed Procedure B.</p> <p>Secretary to update website with new Procedures Format, noting capitals adjustment in PB2 number 3.</p>
<p>6.4: Special Resolution</p> <p>Special Resolution presented: <i>Rescind and Replace agreed procedures: Naming / Scheduling / Venue</i></p> <p>Voting results were:</p> <p>Qld - yes</p>	<p>All NCSC (Aust) member clubs to adopt and abide by agreed Procedure C.</p> <p>Secretary to update</p>

NSW – yes Vic – yes ACT – yes SA – yes Motion CARRIED	website with new Procedures Format.
6.5: Special Resolution Special Resolution presented: <i>Rescind and Replace agreed procedures: Logo</i> Voting results were: Qld - yes NSW – yes Vic – yes ACT – yes SA – yes Motion CARRIED	All NCSC (Aust) member clubs to adopt and abide by agreed Procedure D. Secretary to update website with new Procedures Format.
6.6: Motion to approve Themed logo use at Nationals Motion presented: <i>That the National Cocker Spaniel Council (Australia) members approve the use of a themed logo at Cocker Spaniel National Championship Show that may be used on merchandise.</i> <i>That the National Cocker Spaniel Council (Australia) members approve the use of the NCSC (Aust) logo and themed logo on show schedule, promotion and advertising.</i> Voting results were: Qld - yes NSW – yes Vic – yes ACT – yes SA – yes Motion CARRIED	Secretary to incorporate this motion in new procedures format. All NCSC (Aust) member clubs to adopt and abide by agreed Procedure D. Secretary to update website with new Procedures Format.
Item 7: For Discussion 7.1 : Health Document Victoria as the proponents of the Discussion Paper provided a brief overview. In that, the Discussion Paper proposes the establishment of a group or process to act as a platform for ideas and information sharing about health issues across our member clubs and internationally. In conclusion there was general support for the concept, suggesting that the concept was 'great'. But needed further clarification on boundaries, role and functions. Questions were asked about: - What role the group might have? - Would they have any decision making? - Would or could they make recommendations and to who? - Who would information be shared with ie member clubs, other breed clubs, other Cocker Spaniel clubs and/ or the broader public through listing information on the NCSC (Aust) website? - Is there space on the website for a literature library function? It was agreed that the concept should be progressed through further consultation with clubs to answer some of these questions and define the scope further. Victoria are encouraged to continue this work, develop the concept further and bring back to the group for further discussion or a decision making motion.	Victoria to liaise with clubs to develop the Health Document concept further.

<p>7.2 : Cocker Image on Dogs Australia Cocker Spaniel Breed Standard Questions requiring decisions: 1. Should the image on the Dogs Australia Cocker Spaniel Breed Standard change? Voting results were: Qld - yes NSW – yes Vic – yes ACT – yes SA – yes Question CARRIED</p> <p>2. If so, how might the NCSC(Aust) go about identifying a suitable replacement? Delegates agreed that a working group be formed to progress this issue. It was also agreed that the Constitution Working Group remain and take carriage.</p>	<p>Secretary to identify a date for a meeting of the Constitution Working Group to start work on this issue.</p>
<p>7.3 : Council Logo Questions requiring decisions: 1. Should the NCSC (Aust) logo be revised? Voting results were: Qld - yes NSW – yes Vic – yes ACT – yes SA – yes Question CARRIED</p> <p>2. If so, how could NCSC (Aust) go about identifying a suitable replacement? Council members agreed to form a Working Group to manage this process.</p> <p>3. Should this work happen in conjunction with revisions to the breed standard image? Council members agreed that this work should be done in conjunction with Item 7.2 – revision of the Cocker Spaniel breed standard image.</p>	<p>Secretary to identify a date for a meeting of the Constitution Working Group to start work on this issue.</p> <p>Working Group to revise the Terms of Reference and develop a project plan to manage work on both the Dogs Australia Cocker Spaniel Breed Standard Image and NCSC (Aust) Logo.</p>
<p>Item 8: General Business Delegate from Qld Toni Dennis provided an update on 2026 National.</p> <ul style="list-style-type: none"> - Dates confirmed as 10-11 August - Venue will be Dogs Queensland Grounds King Ave Durack Qld - There will be a marque over the assembly area and act as rain cover if required. - There will also be marques around the rings that can be purchased for use. - Information booklet is work in progress - Facebook page has been established called 21st Cocker Spaniel National 2026 Qld. Delegates should encourage their members to join the page and keep up with information as it's posted. 	
<p>Item 9: Summary of Actions and Meeting Close</p> <p>9.1 Dogs Australia: Secretary to make the payment of \$289.10 to Dogs Australia by due date and complete update details of President and Secretary.</p> <p>9.2 Website: Clubs to note ongoing actions regarding details on the Worldwide Cocker Spaniel database and distribution of information. Website Administrator to add new information as it becomes available.</p> <p>9.3 Constitution Working Group: The Constitution Working Group to remain active and manage feedback from Dogs Australia.</p> <p>9.4 Constitution: Secretary to check 'incorporation' status of WA club. Update – Advice from Donna Daniels Secretary The Cocker Spaniel Club of Western Australia is that the club is NOT incorporated.</p>	

9.5 Constitution: Secretary to submit DRAFT Constitution 2025 to Dogs Australia for approval.

9.6 Procedures A, B, C, D: All NCSC (Aust) member clubs to adopt and abide by agreed Procedure A, B C and D.

9.7 Secretary to update website with new Procedures Format, noting comma adjustment in PA2 and capitals adjustment in PB2 number 3.

9.8 Themed logo use at Nationals: Secretary to incorporate this motion in new procedures format.

9.9 Health Document: Victoria to liaise with clubs to develop the Health Document concept further.

9.10 Breed Standard image and NCSC (Aust) logo: Secretary to identify a date for a meeting of the Constitution Working Group to start work on these issues.

Item 10: Future dates

Next meeting: Monday 8 September 2025 by zoom

Motions required to Secretary by Monday 9 June 2025

Notice of Meeting sent Thursday 10 July 2025