



National Cocker Spaniel Council (Aust)



CORRESPONDENCE REGISTER (Period 4 June 2024 to 17 March 2025)

Inwards

Date	Item	To	From	Topic
4 June 2024	email	Secretary	Judith Balfour / Linda Kantek	Bank details and information to assign new authority
6 June 2024	email	Secretary	Linda Kantek – 2 threads	Minutes from 25 May 2024 meeting
6 June 2024	email	Secretary	Dogs Australia	Instructions to update contact details and form
14 June 2024	email	Secretary	Cocker Spaniel Club Victoria	Detailed feedback on Motions tabled at NCSC meeting 25 May 2024
14 June 2024	email	Secretary	Cocker Spaniel Club SA	Request for information about Hall of Fame motion
15 June 2024	email	Secretary	Cocker Spaniel Club ACT	Detailed feedback on Hall of Fame motion
20 June 2024	email	Secretary	Dogs Australia	Advice on Constitution review and a working template
26 June 2024	email	Secretary	CSQQLDInc	Feedback on Hall of Fame
26 June 2024	email	Secretary	CSQQLDInc	Query re Qld vote recorded in minutes re Reserve Judge Motion
12 July 2024	email	Secretary	CSSNSW	Change of secretary: Linda Kantek acting until AGM
16 July 2024	email		Dogs Aust	Feedback on possible use of DA zoom account for constitution review meetings – not available – suggest contact membership.
25 July 2024	email	Secretary	CSCACT	Constitution working group rep
25 July 2024	email	Secretary	CSCSA	Update on fee payment
29 July 2024	email	Secretary	CSCVIC	Constitution working group reps
5 Aug 2024	email	Secretary	Dogs Qld	Confirmed use of DQ zoom account during 2024-25 for Constitution review.
8 Aug 2024	email	Secretary	CSCSA	Judith Balfour as SA rep on Constitution Working Group
14 Aug 2024	email	Secretary	CSSNSW	Feedback on use of Council Logo at National 2024 – reply to letter from President 29 July 2024
16 Aug 2024	email	Secretary	The Cocker Spaniel Club (UK)	Acknowledgement of email letter and advice that it will be sent onto other Health and Welfare officers ie Sue Skrinkfield and Carol West
22 Aug 2024	Email / letter	Secretary	Cocker Spaniel Club UK	Letter re PCD – not aware, club has focus on AON, happy to get further information in the future.
12 Sept 2024	Email	Secretary	Andrew Burt	Request for BIS pictures for use in “The Year it was in Australia”

				article for the Our Dogs Annual, UK.
1 Oct 2024	email	Secretary	Cocker Spaniel Club Qld Inc	Request the use of a themed logo as well as Council Logo for National 2026 plus revision of logo to include tail
23 Oct 2024	email	Secretary	Dogs Australia	Advice on how to change cocker spaniel picture on DA breed Standard- submit new image for consideration National breed Standards Coordination Group.
10 Dec 2024	Email	Secretary	Mia Ashworth	Complaint re puppy purchase
2 Jan 2025	Email	Secretary	Dogs Qld	Zoom meeting planning for 31 March 2025
16 Jan 2025	Email	Secretary	BANK SA	CSCSA membership payment confirmation
16 Jan 2025	email	Secretary	Dogs Australia	Dogs Aust tax invoice for affiliation fee and form to update contact details for NCSC (Aust)
29 Jan 2025	Email	Secretary	Lauren Frost	Offer to foster cocker spaniels
12 Feb 2025	Email	Secretary	ACT and NSW clubs	Reminder membership fee due 1 March 2025

Outgoing

Date	Item	To	From	Topic
4 June 2024	email	All Secretaries Qld, NSW, ACT, Vic and SA	NCSC Secretary	Introduction, new secretary email, transition plan, next steps
4 June 2024	email	Dogs Australia	NCSC Secretary	Notification of change in President and Secretary Notification of new contact details
5 June 2024	email	CSC SA	NCSC Secretary	Invoice for NCSC (Aust) membership fee
10 June 2024	email	Dogs Australia	NCSC Secretary	Completed form – renewal of contact details National Breed Councils and NCSC (Aust) Meeting Minutes 25 May 2024
12 June 2024	email	Linda Kantek	NCSC Secretary	Hall of Fame feedback from clubs
12 June 2024	email	Marcia Kingston	NCSC Secretary	Request for National Catalogue ads to list on website
13 June 2024	Email	Dogs Australia	NCSC Secretary	Request a template and process advice on review of Constitution
14 June 2024	email	Secretary CSCVic	NCSC Secretary	Acknowledging detailed feedback on Motions tabled at NCSC meeting 25 May 2024
14 June 2024	email	Council Secretaries	NCSC Secretary	Requesting further detailed feedback on Hall of Fame Motion to collate and send to NSW Club
14 June 2024	email	Secretary CSCSA	NCSC Secretary	Hall of Fame Motion and documents
19 June 2024	email	Secretary CSCQld Inc	NCSC Secretary	Resend request further detailed feedback on Hall of Fame Motion to collate and send to NSW Club
20 June 2024	email	Dogs Australia	NCSC Secretary	Thank you for the template and process advice on Constitution review, noting that NCSC will proceed and establish a working group for the task.
26 June 2024	email	Secretary CSCQLDInc	NCSC Secretary	Feedback on Qld vote recorded in minutes re Reserve Judge Motion
26 June 2024	email	Secretary WA	NCSC Secretary	Introduction, new secretary email, transition plan, next steps
27 June 2024	email	Council Secretaries	NCSC Secretary	NCSC Constitution working group nominations and comments on draft TOR by 31 August 2024
27 June 2024	email	Secretary WA	NCSC Secretary	Courtesy email re NCSC Constitution review
29 June 2024	email	Secretary NSW	NCSC Secretary	Collated comments and feedback on Hall of Fame motion from ACT, VIC and QLD
2 July 2024	email	J Balfour and L Kantek	NCSC Secretary	Banking access and administration
15 July 2024	email	Dogs Australia	NCSC Secretary	Possible use of DA zoom account for constitution review meetings
25 July 2024	email	All Council Secretaries	NCSC Secretary	Reminder nomination for Constitution Working group due 31 Aug 2024 plus comments on TORs.

				Schedule of meetings for 2024-2026 Update on changes in Secretary role NSW
25 July 2024	email	Secretary SA	NCSC Secretary	Reminder fee payment
29 July 2024	Email	CSSNSW	NCSC Secretary	Letter re use of National Logo at National 2024
5 Aug 2024	Email	Dogs Queensland	NCSC Secretary	Possible use of DQ zoom account for constitution review meetings
15 August 2024	email	All Council Secretaries	NCSC Secretary	For your information reply from CSSNSW re use of Council Logo at National 2024
16 August 2024	email	The Cocker Spaniel Club UK Cc All Council Secretaries	NCSC Secretary	Advice and Collaboration on PCD
22 August 2024	email	All Council Secretaries	NCSC Secretary	Response from CSSUK 22 Aug 2024 re PCD – UK letter plus original letter
1 September 24	Fb portal	Constitution working party	NCSC Secretary	Start-up - Tick and Flick task on document 1 and 2
2 September	email	CSCSA	NCSC Secretary	Reminder affiliation payment
13 Sept 2024	email	Andrew Burt	NCSC Secretary	Reply to request for BIS pictures for “The Year it was in Australia” article for the Our Dogs Annual, UK with cc to Ann O’Keefe
25 Sept 2024	email	CSCNSW	NCSC Secretary	Follow up request for additional information to task 1 Constitution Working Group
1 Oct 2024	email	JB and LK	NCSC Secretary	Payment approval – zoom meeting fee – Dogs Qld for 14 Oct 2024 Constitution review meeting
9 Oct 2024	Email / letter	Secretary CSCQLDInc with cc all clubs	President	Reply to email 1 Oct 2024 re request the use of a themed logo as well as Council Logo for National 2026 plus revision of logo to include tail
18 Oct 2024	Email	All NCSC (Aust) Secretaries	NCSC Secretary	2 documents from Constitution Working Group ie Constitution items and Revised Procedures 14102024. Seeking feedback by 21 November 2024.
18 Oct 2024	Email	Dogs Australia	NCSC Secretary	Seeking advice on how to change cocker spaniel picture on DA breed Standard
11 Dec 2024	email	Mia Ashworth	President	Advice to refer complaint to State Affiliates
31 December 24	email	All NCSC (Aust) Secretaries	NCSC Secretary	2025 Membership invoices due 1 March 2025
31 December 24	email	All NCSC (Aust) Secretaries	NCSC Secretary	90 days notice on business items for AGM scheduled for 31 March 2025.
29 Jan 2025	Email	Lauren Frost	NCSC Secretary	Reply to offer to foster cocker spaniels – referred to ACT and NSW clubs
17 Feb 2025	Email	CSSNSW	NCSC Secretary	Confirmation of membership fee payment